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**❖ Health & Safety Policy**


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The Health and Safety of those who work either directly or indirectly for the Allcott Hire Group (AHG) is of the utmost importance to Senior Management and it is our ultimate goal to continually improve health and safety performance within the business.

In order to achieve this, the following objectives have been established:

- Communicating this policy to all existing employees and to new employees when they commence with Allcott Hire
- Complying with all OHS/WHS legislation and other requirements which are relevant to Allcott Hire
- Making our commitment to Health and Safety visible to all interested parties
- Setting measurable objectives and targets which will be monitored to ensure continual improvement
- Maintaining an Integrated Management System which meets the requirements of AS/NZS 4801:2001, WHS Act and Regulations 2011 and Occupational Health and Safety Act 2004 and Regulations 2007

This policy together with the measurable objectives and targets will be reviewed on an annual basis to ensure that it remains relevant and suitable to the operations of Allcott Hire.




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Michael Cotter  
 Director

13/03/18

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Date



Health & Safety Policy	Issue date: 13/03/18	Last Reviewed: 13/03/18	Version: 3
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## ❖ Environmental Policy

Allcott Hire Group (AHG) is a market leader in the equipment hire industry in a number of sectors including construction, infrastructure, maintenance, government and DIY. We are committed to protecting the environment and minimising the impacts our company has on both the local and global environment.

We will do this by:

- a) Minimising pollution created by equipment through continual improvement in purchasing methods by sourcing a range that minimises the environmental impact from production, distribution and operation.
  
- b) Meeting or exceeding all the relevant environmental legislation and standards that relates to the Company.
  
- c) Minimising waste by evaluating operations streamlining and ensuring we are as efficient as possible.
  
- d) Ensuring all employees are aware of their environmental responsibilities
  
- e) Actively promote recycling internally, amongst our customers and suppliers.
  
- f) Reviewing this Policy on an annual basis to ensure we limit our environmental footprint.
  
- g) Setting environmental targets and ensure appropriate resources are available to ensure these targets are achieved.

The senior management team of Allcott Hire is responsible for the culture required to ensure these environmental points are met. The Director is responsible for ensuring the environmental policy remains a current document that drives our company towards a reduced environmental footprint.




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Michael Cotter  
 Director

14/07/17

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Date



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## ❖ Quality Policy

The key principles underpinning our policy are:

- Individual acceptance of personal accountability and responsibility for consistently delivering agreed services
- Making every effort to follow all agreed customer requirements and all statutory and regulatory requirements related to the service being offered
- Continual monitoring and reporting of all agreed service quality and performance indicators
- Recognition of individuals who demonstrate excellence or innovation in service delivery

We maintain and continuously improve an Integrated Management System that complies with the requirements of ISO 9001:2015.

Our quality objectives are to:

- Consistently and efficiently deliver services to our customers that comply with their specifications and relevant standards
- Resolve customer, employee and supplier queries promptly and in a friendly manner
- Give our customers the utmost confidence in our products/services and ability to meet their needs

To achieve these objectives, we shall act to:

- Ensure high levels of management and staff involvement in all operational aspects
- Continuously engage all stakeholders in meaningful consultation and communication
- Measure our performance and use this information for the continual improvement of our services and Management System

Allcott Hire's quality policy is applicable to our Director, Senior Management, Branch Managers and employees, contractors and to any person or organisation that represents us as well as suppliers in the conduct of their activities for an on our behalf. This policy together with the measurable objectives and targets will be reviewed on an annual basis to ensure that it remains relevant and suitable to the operations.



Michael Cotter  
Director

14/07/17

Date



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